

**STRATEGIC HOUSING FINANCE CORPORATION**  
**BOARD OF DIRECTORS**  
**REGULAR MEETING**  
**502 E. Highland Mall Blvd., Suite 106-B**  
**Austin, Texas 78752**  
**February 1, 2018**  
**10:00 a.m.**

**MINUTES**

The Strategic Housing Finance Corporation of Travis County, Texas, held a Regular Board of Directors meeting at 502 East Highland Mall Blvd., 106-B, Austin, TX 78752 on the above date. A quorum was established, and President Eddie Karam called the meeting to order at 10:55 a.m.

**1. CALL TO ORDER, ROLL CALL**

Roll Call of Directors: President Eddie Karam, Vice President Wilmer Roberts, Director Ann Denton, Director John Hernandez, Director Robbye Meyer. Guests: Cliff Blount with Naman, Howell, Smith & Lee, Mark Meyer with ARX Advantage. Staff in Attendance: Executive Vice President Patrick Howard, Director of Real Estate Development Robert Onion, Executive Assistant Esther Johnson, Senior Administrative Assistant Debbie Honeycutt.

**2. CERTIFICATION OF QUORUM**

Executive Vice President Patrick Howard certified the quorum.

**3. CITIZEN COMMUNICATION**

*Anyone desiring to discuss or comment on items directly related to SHFC is always welcome; sign-in must be completed prior to the opening of the meeting. Please limit all presentations to 3 minutes or less. If the item is deemed related to an agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.*

There were none at that time.

**4. CONSENT AGENDA**

4A. Approval of the Minutes from the January 4, 2018 Annual Meeting

4B. Approval of the Minutes from the January 4, 2018 Joint HATC & SHFC Strategic Planning Meeting

Director Ann Denton made a **motion** to approve Item 4A & 4B. Director Robbye Meyer seconded the motion, which **passed** unanimously.

**5. REPORTS**

5A. Presentation and discussion regarding Existing Affordable Multifamily Development

Partnerships {Robert Onion, Director of Real Estate}

*(Cityview at the Park Apartments, Southpark Ranch Apartments, Paddock at Norwood Apartments, Forest Park Apartments, Silver Springs Apartments, William Cannon Place Apartments, Heights on Parmer Apartments, Cambridge Villas, Austin Colorado Creek Apartments, Marquis at Shoreline Apartments, and Austin Creekview Apartment Homes)*

Director of Real Estate Development Robert Onion presented Item 5A.

5B. Presentation and discussion regarding Potential Affordable Multifamily Development

Partnerships {Robert Onion}

Mr. Onion presented Item 5B.

5C. Governance, Finance and Administration Committee

There were no reports at that time.

5D. Real Estate Development Committee

Item 5D was presented at the Housing Authority of Travis County February 1, 2018 Board meeting.

**6. REGULAR AGENDA**

6A. Discussion of Annual performance evaluation methodology for Director of Real Estate Development

Vice President Wilmer Roberts suggested that the Governance Committee that consisted of John and himself meet sometime in February 2018 and bring any recommendations to the Board.

6B. Discussion and consideration regarding Board of Directors issues and concerns

The Board members discussed rescheduling the March 2018 meeting from Thursday, March 1, 2018 to Tuesday, March 6, 2018 at 10:00 a.m.

**EXECUTIVE SESSION**

- According to the Texas Government Code Annotated 551.071, Consulting with Attorney
- According to the Texas Government Code Annotated 551.072, Real Property
- According to the Texas Government Code Annotated 551.074, Personnel Matters
- According to the Texas Government Code Annotated 551.076, Security
- According to the Texas Government Code Annotated 551.087, Economic Development Negotiations

There were none at that time.

The Board of Directors may consider any matter posted on the agenda in Executive Session if there are issues that require consideration in Executive Session and the Board of Directors announce that the item will be considered during the Executive Session.

Reconvene from Executive Session and take any action deemed necessary as a result of the Executive Session discussions

N/A

**ADJOURNMENT**

Vice President Roberts made a **motion** to adjourn the Board meeting. Ms. Denton seconded the motion, which **passed** unanimously.

The Board meeting adjourned at 11:33 a.m.

Respectfully submitted,

  
Patrick Howard, Executive Vice President

**MISSION STATEMENT**

*Preserving and developing affordable housing and vibrant communities  
to enhance the quality of life for all.*

- A copy of these minutes can be found on the web site ([www.hatctx.com](http://www.hatctx.com))
- An audio recording is available upon request, 512-854-8245