

**HOUSING AUTHORITY OF TRAVIS COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING
502 East Highland Mall Blvd., Suite 106-B
Austin, Texas 78752
April 6, 2017
10:00 a.m.**

MINUTES

The Housing Authority of Travis County, Texas, held a Regular Board of Commissioners meeting at 502 East Highland Mall Blvd., 106-B Austin, Texas 78752 on the above date. A quorum was established, and Chairman John Hernandez called the meeting to order at 10:06 a.m.

1. CALL TO ORDER, ROLL CALL

Roll Call of Commissioners: Chairman John Hernandez, Vice Chairperson Ann Denton, Commissioner Eddie Karam, Commissioner Robbye Meyer, Commissioner Wilmer Roberts. Guest: Cliff Blount with Naman Howell, Smith & Lee, and Rod Schaffner, a Section 8 Landlord. Staff in Attendance: CEO/Executive Director Patrick Howard, Executive Assistant Debbie Honeycutt, Director of Real Estate Development Robert Onion, Director of Finance and Administration Jenilee Ramirez, Director of Voucher Programs and Homeless Initiatives Christina Montes, and Director of Affordable Housing Barry Hall.

2. CERTIFICATION OF QUORUM

CEO/Executive Director Patrick Howard certified the quorum.

3. CITIZEN COMMUNICATION

Anyone desiring to discuss or comment on items directly related to the HATC is always welcome; sign-in must be completed prior to the opening of the meeting. Please limit all presentations to 3 minutes or less. If the item is deemed related to an agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.

There were none at that time.

4. CONSENT AGENDA

4A. Approval of the Minutes from March 2, 2017 Regular Meeting

4B. Presentation, discussion and possible action of Resolution No. HATC-2017-04: To Adopt a Fiscal Policies Framework Document

Commissioner Eddie Karam made a **motion** to approve Item 4A and 4B. Vice Chairperson Ann Denton seconded the motion, which **passed** unanimously.

5. REPORTS

5A. Housing Operations

5A.1. Housing Choice Voucher (HCV) {Christina Montes}

- i. Landlord Discussion (Participation by Landlords)
- ii. Conventional
- iii. Cambridge Villas Project-Based Vouchers (PBV)
- iv. Homeownership Program

Rod Schaffner a Section 8 landlord spoke to the Board regarding issues and concerns from tenants and landlords.

Director of Voucher Programs and Homeless Initiatives Christina Montes presented Items 5A.1.

5A.2. Homeless Initiatives {Christina Montes}

- i. Continuum of Care Program
- ii. Front Steps Partnership
- iii. ECHO HCV Set-Aside
- iv. Crime Justice PBV for Homeless
- v. HUD-VASH

Ms. Montes presented Item 5A.2.

5A.3. Other Special Populations {Christina Montes}

- i. (Non-Elderly Disabled (NED))

Ms. Montes presented Item 5A.3.

5A.4. Project Based Rental Assistance (PBRA) formally known as Public Housing {Barry Hall}

Director of Affordable Housing Barry Hall presented Item 5A.4.

5A.5. Affordable Housing (non-subsidized) {Barry Hall}

Mr. Hall presented Item 5A.5.

5B. Finance/Administration {Jenilee Ramirez}

Director of Finance and Administration Jenilee Ramirez presented Item 5B.

5C. CEO/Executive Director {Patrick Howard}

CEO/Executive Director Patrick Howard presented Item 5C.

5D. Governance, Finance and Administration Committee

Vice Chairperson Denton presented Item 5D.

5E. Real Estate Development Committee

Mr. Howard presented Item 5E.

6. REGULAR AGENDA

6A. Public Hearing for the Housing Authority's 2017-2018 Annual Plan

Chairman John Hernandez made a **motion** to open the hearing for public comment. Vice Chairperson Denton seconded the motion, which **passed** unanimously.

There was no public comment.

Chairman Hernandez made a **motion** to close the hearing. Vice Chairperson Denton seconded the motion, which **passed** unanimously.

6B. Presentation, discussion and possible action of Resolution No. HATC-2017-05: To Approve the Housing Authority's 2017-2018 Annual Plan

Vice Chairperson Denton made a **motion** to approve Resolution No. HATC-2017-05. Commissioner Wilmer Roberts seconded the motion, which **passed** unanimously.

EXECUTIVE SESSION

- According to the Texas Government Code Annotated 551.071, Consulting with Attorney
- According to the Texas Government Code Annotated 551.072, Real Property
- According to the Texas Government Code Annotated 551.074, Personnel Matters
- According to the Texas Government Code Annotated 551.076, Security
- According to the Texas Government Code Annotated 551.087, Economic Development Negotiations

The Board of Commissioners may discuss the following agenda items in Executive Session. The Board of Commissioners may also discuss any other item posted on this agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during the Executive Session.

- 6C. Presentation, discussion and possible action of Resolution No. HATC-2017-06: To Approve a policy statement regarding employee medical plan deductible reimbursement
- 6D. Presentation, discussion and possible action of Resolution No. HATC-2017-07: To Approve a strategy regarding reconciling all outstanding travel relating to former Commissioners
- 6E. Discussion and possible action regarding the CEO/Executive Director's Performance Review

Vice Chairperson Denton made a **motion** to adjourn to Executive Session to discuss Item 6C, 6D and 6E. Mr. Karam seconded the motion, which **passed** unanimously.

The Board adjourned to Executive Session at 11:08 a.m.

Reconvene from Executive Session and take any action deemed necessary as a result of the Executive Session Discussions

The Board reconvened at 11:46 a.m.

ROLL CALL

Roll Call of Commissioners: Chairman John Hernandez, Vice Chairperson Ann Denton, Commissioner Eddie Karam, Commissioner Robbye Meyer, Commissioner Wilmer Roberts. CEO/Executive Director Patrick Howard certified the quorum.

- 6C. Presentation, discussion and possible action of Resolution No. HATC-2017-06: To Approve a policy statement regarding employee medical plan deductible reimbursement

Vice Chairperson Denton made a **motion** to approve Resolution No. HATC-2017-06. Mr. Roberts seconded the motion, which **passed** unanimously.

- 6D. Presentation, discussion and possible action of Resolution No. HATC-2017-07: To Approve a strategy regarding reconciling all outstanding travel relating to former Commissioners

Commissioner Robbye Meyer made a **motion** to approve Resolution No. HATC-2017-07. Mr. Karam seconded the motion, which **passed** with 4 yeas and 1 abstention.

- 6E. Discussion and possible action regarding the CEO/Executive Director's Performance Review

Mr. Roberts made a **motion** to approve a 10.25% bonus structure in lieu of the previous approved. Vice Chairperson Denton seconded the motion, which **passed** unanimously.

6F. Discussion and consideration regarding Board of Commissioners issues and concerns

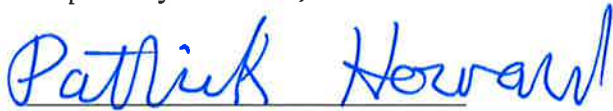
There were none at that time.

ADJOURNMENT

Chairman Hernandez made a **motion** to adjourn the Board meeting. Mr. Karam seconded the motion, which **passed** unanimously.

The Board meeting was adjourned at 11:50 a.m.

Respectfully submitted,



Patrick Howard, CEO/Executive Director

NOTE: The Strategic Housing Finance Corporation Board of Directors Regular Meeting will convene following the adjournment of the Housing Authority of Travis County Board of Commissioners Regular meeting.

- A copy of these minutes can be found on the web site (www.hatctx.com)
- An audio recording is available upon request, 512-854-8245.