

**HOUSING AUTHORITY OF TRAVIS COUNTY
BOARD OF COMMISSIONERS
ANNUAL MEETING
502 East Highland Mall Blvd., Suite 106-B
Austin, Texas 78752
January 5, 2017
9:00 a.m.**

MINUTES

The Housing Authority of Travis County, Texas, held an Annual Board of Commissioners meeting at 502 East Highland Mall Blvd., Suite 106-B, Austin, Texas 78752 on the above date. A quorum was established, and Chairman John Hernandez called the meeting to order at 9:07 a.m.

1. CALL TO ORDER, ROLL CALL

Roll Call of Commissioners: Chairman John Hernandez, Vice Chairperson Ann Denton, Commissioner Eddie Karam, Commissioner Robbye Meyer, Commissioner Wilmer Roberts. Guest: Kate Moore and Sam Woollard with Woollard Nichols & Associates, LLC. Staff in Attendance: CEO/Executive Director Patrick Howard, Executive Assistant Debbie Honeycutt, Director of Real Estate Development Robert Onion, Director of Finance and Administration Jenilee Ramirez, Director of Housing Operations Christina Montes, and Assistant Director of Housing Operations Barry Hall.

2. CERTIFICATION OF QUORUM

CEO/Executive Director Patrick Howard certified the quorum.

3. CITIZEN COMMUNICATION

Anyone desiring to discuss or comment on items directly related to the HATC is always welcome; sign-in must be completed prior to the opening of the meeting. Please limit all presentations to 3 minutes or less. If the item is deemed related to an agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.

4. CONSENT AGENDA

- 4A. Approval of the Minutes from November 3, 2016 Regular Meeting
- 4B. Approval of the Minutes from November 14, 2016 Special Meeting
- 4C. Presentation, discussion and possible action of **Resolution No. HATC-2017-01**: To *Adopt* policies and procedures for Project Based Rental Assistance (PBRA) due to Rental Assistance Demonstration Program (RAD) Conversion.

Commissioner Eddie Karam made a **motion** to approve Items 4A, 4B and 4C. Commissioner Wilmer Roberts seconded the motion, which **passed** unanimously.

5. REGULAR AGENDA

- 5A. Nomination Committee Report
- 5B. Election of Officers (Chairman & Vice Chairman)
- 5C. Committee Assignments
- 5D. FY2017 Budget Update {Jenilee Ramirez}

Item 5A. Nomination Committee Report

Vice Chairperson Ann Denton stated that the nominating committee, made up of herself and Commissioner Wilmer Roberts, recommended Chairman John Hernandez for Chairman, Vice Chairperson Ann Denton for Vice Chairperson

Item 5B. Election of Officers (Chairman & Vice Chairman)

Mr. Karam made a **motion** to approve the exciting slate of officers. Mr. Roberts seconded the motion, which **passed** with 4 yea's and 1 nay.

Chairman John Hernandez - yea

Vice Chairperson Ann Denton – yea

Commissioner Eddie Karam – yea

Commissioner Robbye Meyer – nay

Commissioner Wilmer Roberts – yea

Item 5C. Committee Assignments

Chairman John Hernandez recommended leaving the committees as is, which is Vice Chairperson Ann Denton and Commissioner Wilmer Roberts serving on the Governance, Finance and Administration Committee and Commissioner Eddie Karam and Commissioner Robbye Meyer serving on the Real Estate Development Committee.

Director of Finance and Administration, Jenilee Ramirez, presented Item 5D FY2017 Budget Update.

6. EXECUTIVE SESSION

6A. Pursuant to the Texas Government Code Annotated, the Commissioners may discuss the following agenda items. In addition the Commissioners may also discuss and consider any other item posted on this agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during the Executive Session.

- According to the Texas Government Code Annotated 551.071, Consulting with Attorney
- According to the Texas Government Code Annotated 551.072, Real Property
- According to the Texas Government Code Annotated 551.074, Personnel Matters

There were none at that time.

6B. Reconvene from Executive Session and take any action deemed necessary as a result of the Executive Session Discussions

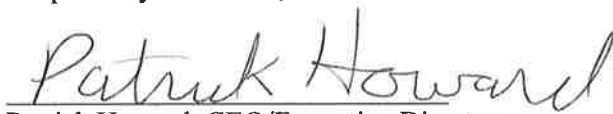
N/A

7. ADJOURNMENT

Vice Chairperson Denton made a **motion** to adjourn the Board meeting. Commissioner Robbye Meyer seconded the motion, which **passed** unanimously.

The Board meeting was adjourned at 9:40 a.m.

Respectfully submitted,



Patrick Howard, CEO/Executive Director

NOTE: The Travis County Development Corporation Board of Directors Annual Meeting will convene following the adjournment of the Housing Authority of Travis County Board of Commissioners Annual meeting.

- A copy of these minutes can be found on the web site (www.hatc.tx.com)
- An audio recording is available upon request, 512-480-8245.