

**HOUSING AUTHORITY OF TRAVIS COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING
502 East Highland Mall Blvd., Suite 106-B
Austin, Texas 78752
June 1, 2017
10:00 a.m.**

MINUTES

The Housing Authority of Travis County, Texas, held a Regular Board of Commissioners meeting at 502 East Highland Mall Blvd., 106-B Austin, Texas 78752 on the above date. A quorum was established, and Chairman John Hernandez called the meeting to order at 10:03a.m.

1. CALL TO ORDER, ROLL CALL

Roll Call of Commissioners: Chairman John Hernandez, Vice Chairperson Ann Denton, Commissioner Eddie Karam (arrived at 10:04 a.m.), Commissioner Robbye Meyer, Commissioner Wilmer Roberts. Guest: Cliff Blount with Naman Howell, Smith & Lee. Staff in Attendance: CEO/Executive Director Patrick Howard, Executive Assistant Debbie Honeycutt, Director of Real Estate Development Robert Onion, Director of Voucher Programs and Homeless Initiatives Christina Montes, Director of Affordable Housing Barry Hall.

2. CERTIFICATION OF QUORUM

CEO/Executive Director Patrick Howard certified the quorum.

3. CITIZEN COMMUNICATION

Anyone desiring to discuss or comment on items directly related to the HATC is always welcome; sign-in must be completed prior to the opening of the meeting. Please limit all presentations to 3 minutes or less. If the item is deemed related to an agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.

There were none at that time.

4. PUBLIC HEARING

4A. Public Hearing for the Housing Authority of Travis County, Texas Housing Choice Voucher Administrative Plan

Chairman John Hernandez opened the Public Hearing for the Housing Authority of Travis County Housing Choice Voucher Administrative Plan.

Chairman Hernandez closed the Public Hearing.

5. CONSENT AGENDA

5A. Approval of the Minutes from May 4, 2017 Regular Meeting

5B. Presentation, discussion and possible action to Resolution No. HATC -2017-10: To Amend the Housing Choice Voucher (HCV) Administrative Plan by removing Chapter 18 titled Shelter Plus Care and replacing with adopted Choice Mobility Plan from the Tenant Selection Plan {Christina Montes}

5C. Presentation, discussion and possible action to Resolution No. HATC -2017-11: To Amend the Housing Choice Voucher (HCV) Administrative Plan by redefining the homeless preference and allocation of vouchers from the HCV waiting list {Christina Montes}

Vice Chairperson Ann Denton made a **motion** to approve 5A., 5B. and 5C. Commissioner Wilmer Roberts seconded the motion, which **passed** unanimously.

6. REPORTS

6A. Voucher Programs / Homeless Initiatives {Christina Montes}

- 6A.1 Housing Choice Voucher (HCV)
 - i. Conventional
 - ii. Cambridge Villas Project-Based Vouchers (PBV)
 - iii. Homeownership Program

Director of Voucher Programs and Homeless Initiatives Christina Montes presented Item 6A.1.

- 6A.2 Homeless Initiatives
 - i. Continuum of Care Program
 - ii. Front Steps Partnership
 - iii. ECHO HCV Set-Aside
 - iv. Criminal Justice PBV for Homeless
 - v. HUD-VASH

Ms. Montes presented Item 6A.2.

- 6A.3 Other Special Populations
 - i. (Non-Elderly Disabled (NED))

Ms. Montes presented Item 6A.3.

6B. Affordable Housing Programs {Barry Hall}

- 6B.1 Project Based Rental Assistance (PBRA) Units
 - i. Alexander Oaks Apartments
 - ii. Summit Oaks Apartments
 - iii. Eastern Oaks Apartments

Director of Affordable Housing Barry Hall presented Item 6B.

- 6B.2 Affordable Housing (non-Subsidized) Units
 - i. Carson Creek Homes (Family)
 - ii. Manor Town Apartments (Senior)

Mr. Hall presented Item 6B.2.

6C. Finance/Administration {Jenilee Ramirez}

Director of Finance and Administration Jenilee Ramirez presented Item 6C.

6D. CEO/Executive Director {Patrick Howard}

CEO/Executive Director Patrick Howard presented Item 6D.

6E. Governance, Finance and Administration Committee

There were no reports at that time.

6F. Real Estate Development Committee

There were no reports at that time.

7. REGULAR AGENDA

7A. Presentation, discussion and possible action to Resolution No. HATC -2017-12: To Approve the 2017 - 2018 Annual Budget of the Housing Authority of Travis County, Texas. {Jenilee Ramirez}

Vice Chairperson Denton made a **motion** to approve 7A. Commissioner Robbye Meyer seconded the motion, which **passed** unanimously.

Vice Chairperson Denton made a **motion** to adjourn to Executive Session to discuss Item 7B. Mr. Roberts seconded the motion, which **passed** unanimously.

The Board adjourned to Executive Session at 10:38 a.m.

EXECUTIVE SESSION

- According to the Texas Government Code Annotated 551.071, Consulting with Attorney
- According to the Texas Government Code Annotated 551.072, Real Property
- According to the Texas Government Code Annotated 551.074, Personnel Matters
- According to the Texas Government Code Annotated 551.076, Security
- According to the Texas Government Code Annotated 551.087, Economic Development Negotiations

The Board of Commissioners may consider any matter posted on the agenda in Executive Session if there are issues that require consideration in Executive Session and the Board of Commissioners announce that the item will be considered during the Executive Session.

Reconvene from Executive Session and take any action deemed necessary as a result of the Executive Session Discussions

The Board reconvened at 11:01 a.m.

7. REGULAR AGENDA

7B. Presentation, discussion and possible action of the *previously approved Resolution No. HATC-2017-07: To Approve a strategy regarding reconciling all outstanding travel relating to former Commissioners* {Patrick Howard}

Commissioner Eddie Karam made a **motion** to send the former Commissioners 1099's. Mr. Roberts seconded the motion.

Ms. Meyer amended the **motion** to include: Write the debt off as a collection so it would still be a collectable debt.

Mr. Roberts seconded the amendment.

A vote was taken which **passed** with 4 yea's and 1 nay.

7C. Discussion and consideration regarding Board of Commissioners issues and concerns

There were none at that time.

ADJOURNMENT

Chairman Hernandez made a **motion** to adjourn the Board meeting. Mr. Karam seconded the motion, which **passed** unanimously.

The Board meeting was adjourned at 11:05 a.m.

Respectfully submitted,



Patrick Howard, CEO/Executive Director

NOTE: The Strategic Housing Finance Corporation Board of Directors Regular Meeting will convene following the adjournment of the Housing Authority of Travis County Board of Commissioners Regular meeting.

MISSION STATEMENT

*Preserving and developing affordable housing and vibrant communities
to enhance the quality of life for all.*

- > A copy of these minutes can be found on the web site (www.hatctx.com)
- > An audio recording is available upon request, 512-854-8245.