

**HOUSING AUTHORITY OF TRAVIS COUNTY  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
502 East Highland Mall Blvd., Suite 106-B  
Austin, Texas 78752  
June 30, 2017  
10:00 a.m.**

**MINUTES**

The Housing Authority of Travis County, Texas, held a Special meeting at 502 East Highland Mall Blvd., 106-B Austin, Texas 78752 on the above date. A quorum was established, and Chairman John Hernandez called the meeting to order at 10:00 a.m.

**1. CALL TO ORDER, ROLL CALL**

Roll Call of Commissioners: Chairman John Hernandez, Vice Chairperson Ann Denton, Commissioner Eddie Karam, Commissioner Robbye Meyer. Absent: Commissioner Wilmer Roberts. Staff in Attendance: CEO/Executive Director Patrick Howard, Director of Real Estate Development Robert Onion, Director of Finance and Administration Jenilee Ramirez, Director of Voucher Programs and Homeless Initiatives Christina Montes, Director of Affordable Housing Barry Hall.

**2. CERTIFICATION OF QUORUM**

CEO/Executive Director Patrick Howard certified the quorum.

**3. CITIZEN COMMUNICATION**

*Anyone desiring to discuss or comment on items directly related to the HATC is always welcome; sign-in must be completed prior to the opening of the meeting. Please limit all presentations to 3 minutes or less. If the item is deemed related to an agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.*

There were none at that time.

**4. CONSENT AGENDA**

4A. Approval of the Minutes from June 1, 2017 Regular Meeting

Commissioner Robbye Meyer made a **motion** to approve Items 4A. Commissioner Eddie Karam seconded the motion which **passed** unanimously.

**5. REPORTS**

5A. Voucher Programs / Homeless Initiatives {Christina Montes}

- 5A.1 Housing Choice Voucher (HCV)
  - i. Conventional
  - ii. Cambridge Villas Project-Based Vouchers (PBV)
  - iii. Homeownership Program

Director of Voucher Programs and Homeless Initiatives Christina Montes presented Item 5A.1

- 5A.2 Homeless Initiatives
  - i. Continuum of Care Program
  - ii. Front Steps Partnership
  - iii. ECHO HCV Set-Aside
  - iv. Criminal Justice PBV for Homeless
  - v. HUD-VASH

Ms. Montes presented Item 5A.2.

- 5A.3 Other Special Populations
  - i. (Non-Elderly Disabled (NED))

Ms. Montes presented Item 5A.3.

- 5B. Affordable Housing Programs {Barry Hall}
  - 5B.1 Project Based Rental Assistance (PBRA) Units
    - i. Alexander Oaks Apartments
    - ii. Summit Oaks Apartments
    - iii. Eastern Oaks Apartments

Director of Affordable Housing Barry Hall presented Item 5B.1.

- 5B.2 Affordable Housing (non-Subsidized) Units
  - i. Carson Creek Homes (Family)
  - ii. Manor Town Apartments (Senior)

Mr. Hall presented Item 5B.2.

- 5C. Finance/Administration {Jenilee Ramirez}

Director of Finance and Administration Jenilee Ramirez presented Item 5C.

- 5D. CEO/Executive Director {Patrick Howard}

CEO/Executive Director Patrick Howard presented Item 5D.

- 5E. Governance, Finance and Administration Committee

There were none at that time.

- 5F. Real Estate Development Committee

There were none at that time.

## 6. REGULAR AGENDA

6A. Presentation, discussion and possible action of Resolution No. HATC-2017-16: To Approve the write-off of current Uncollectable Tenant Accounts

6B. Presentation, discussion, and possible action of Resolution No. HATC-2017-17: To Approve an Interlocal Cooperation Agreement (ICC) for the Procurement of Consulting Services Related to an Assessment of Fair Housing to be entered into by the following parties: the City of Austin, Texas; the City of Round Rock, Texas; the City of Pflugerville, Texas; Travis County, Texas; Williamson County, Texas; the Housing Authority of the City of Austin; the Housing Authority of the City of Georgetown; the Housing Authority of the City of Granger; the Housing Authority of the City of Round Rock; the Housing Authority of the City of Taylor; and the Housing Authority of Travis County.

Vice Chairperson Ann Denton made a **motion** to approve Items 6A and 6B. Ms. Meyer seconded the motion which **passed** unanimously.

6C. Discussion and consideration regarding Board of Commissioners issues and concerns

There were none at that time.

**EXECUTIVE SESSION**

- According to the Texas Government Code Annotated 551.071, Consulting with Attorney
- According to the Texas Government Code Annotated 551.072, Real Property
- According to the Texas Government Code Annotated 551.074, Personnel Matters
- According to the Texas Government Code Annotated 551.076, Security
- According to the Texas Government Code Annotated 551.087, Economic Development Negotiations

The Board of Commissioners may consider any matter posted on the agenda in Executive Session if there are issues that require consideration in Executive Session and the Board of Commissioners announce that the item will be considered during the Executive Session.

There were none at that time.

Reconvene from Executive Session and take any action deemed necessary as a result of the Executive Session Discussions

N/A

**ADJOURNMENT**

Chairman John Hernandez made a **motion** to adjourn the Board meeting. Vice Chairperson Denton seconded the motion, which **passed** unanimously.

The Board meeting was adjourned at 10:47 a.m.

Respectfully submitted,



Patrick Howard, CEO/Executive Director

**NOTE:** The Strategic Housing Finance Corporation Board of Directors Regular Meeting will convene following the adjournment of the Housing Authority of Travis County Board of Commissioners Regular meeting.

**MISSION STATEMENT**

*Preserving and developing affordable housing and vibrant communities  
to enhance the quality of life for all.*

- A copy of these minutes can be found on the web site ([www.hatetx.com](http://www.hatetx.com))
- An audio recording is available upon request, 512-854-8245.