

**HOUSING AUTHORITY OF TRAVIS COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING
502 East Highland Mall Blvd., Suite 106-B
Austin, Texas 78752
March 2, 2017
10:00 a.m.**

MINUTES

The Housing Authority of Travis County, Texas, held a Regular Board of Commissioners meeting at 502 East Highland Mall Blvd., 106-B Austin, Texas 78752 on the above date. A quorum was established, and Chairman John Hernandez called the meeting to order at 10:03 a.m.

1. CALL TO ORDER, ROLL CALL

Roll Call of Commissioners: Chairman John Hernandez, Commissioner Eddie Karam, Commissioner Robbye Meyer, Commissioner Wilmer Roberts. Absent: Vice Chairperson Ann Denton. Guest: Justin Meyer with Arx Advantage. Staff in Attendance: CEO/Executive Director Patrick Howard, Executive Assistant Debbie Honeycutt, Administrative Assistant/Receptionist Annette Hodge, Director of Real Estate Development Robert Onion, Director of Finance and Administration Jenilee Ramirez, Director of Housing Operations Christina Montes, and Assistant Director of Housing Operations Barry Hall.

2. CERTIFICATION OF QUORUM

CEO/Executive Director Patrick Howard certified the quorum.

3. CITIZEN COMMUNICATION

Anyone desiring to discuss or comment on items directly related to the HATC is always welcome; sign-in must be completed prior to the opening of the meeting. Please limit all presentations to 3 minutes or less. If the item is deemed related to an agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.

There were none at that time.

4. CONSENT AGENDA

4A. Approval of the Minutes from February 2, 2017 Regular Meeting

Commissioner Eddie Karam made a **motion** to approve Item 4A. Commissioner Wilmer Roberts seconded the motion, which **passed** unanimously.

5. REPORTS

5A. Housing Operations {Christina Montes / Barry Hall}

5A.1. Housing Choice Voucher (HCV)

- i. Conventional
- ii. Cambridge Villas Project-Based Vouchers (PBV)
- iii. Homeownership Program

Director of Housing Operations Christina Montes presented Items 5A.1.

5A.2. Homeless Initiatives

- i. Continuum of Care Program
- ii. Front Steps Partnership
- iii. ECHO HCV Set-Aside
- iv. Crime Justice PBV for Homeless
- v. HUD-VASH

Ms. Montes presented Item 5A.2.

5A.3. Other Special Populations

- i. (Non-Elderly Disabled (NED))

Ms. Montes presented Item 5A.3.

5A.4. Project Based Rental Assistance (PBRA) formally known as Public Housing

Assistant Director of Housing Operations Barry Hall presented Item 5A.4.

5A.5. Affordable Housing (non-subsidized)

Mr. Hall presented Item 5A.5.

5B. Finance/Administration {Jenilee Ramirez}

Director of Finance and Administration Jenilee Ramirez presented Item 5B.

5C. CEO/Executive Director {Patrick Howard}

CEO/Executive Director Patrick Howard presented Item 5C.

5D. Governance, Finance and Administration Committee

There were no reports at that time.

5E. Real Estate Development Committee

Director of Real Estate Development Robert Onion presented Item 5E.

6. REGULAR AGENDA

6A. Presentation, discussion and possible action of **Resolution No. HATC-2017-03: To Amend the Personnel Policy.**

Mr. Roberts made a **motion** to approve Resolution No. HATC -2017-03. Commissioner Robbye Meyer seconded the motion, which **passed** unanimously.

7. EXECUTIVE SESSION

7A. Pursuant to the Texas Government Code Annotated, the Commissioners may discuss the following agenda items. In addition the Commissioners may also discuss and consider any other item posted on this agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during the Executive Session.

- According to the Texas Government Code Annotated 551.071, Consulting with Attorney
- According to the Texas Government Code Annotated 551.072, Real Property
- According to the Texas Government Code Annotated 551.074, Personnel Matters

There were none at that time.

7B. Reconvene from Executive Session and take any action deemed necessary as a result of the Executive Session Discussions

N/A

8. ADJOURNMENT

Chairman John Hernandez made a **motion** to adjourn the Board meeting. Ms. Meyer seconded the motion, which **passed** unanimously.

The Board meeting was adjourned at 11:10 a.m.

Respectfully submitted,


Patrick Howard, CEO/Executive Director

NOTE: The Strategic Housing Finance Corporation Board of Directors Regular Meeting will convene following the adjournment of the Housing Authority of Travis County Board of Commissioners Regular meeting.

- A copy of these minutes can be found on the web site (www.hatetx.com)
- An audio recording is available upon request, 512-854-8245.