

**HOUSING AUTHORITY OF TRAVIS COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING
502 East Highland Mall Blvd., Suite 106-B
Austin, Texas 78752
May 4, 2017
10:00 a.m.**

MINUTES

The Housing Authority of Travis County, Texas, held a Regular Board of Commissioners meeting at 502 East Highland Mall Blvd., 106-B Austin, Texas 78752 on the above date. A quorum was established, and Chairman John Hernandez called the meeting to order at 10:04 a.m.

1. CALL TO ORDER, ROLL CALL

Roll Call of Commissioners: Chairman John Hernandez, Vice Chairperson Ann Denton, Commissioner Robbye Meyer, Commissioner Wilmer Roberts. Absent: Commissioner Eddie Karam. Guest: Justin Meyer with Arx Advantage, Clara Shields, Olivia Martinez, Bettye Washington and Debbie Sims public housing residents. Staff in Attendance: CEO/Executive Director Patrick Howard, Executive Assistant Debbie Honeycutt, Director of Real Estate Development Robert Onion, Director of Finance and Administration Jenilee Ramirez, Director of Voucher Programs and Homeless Initiatives Christina Montes, Director of Affordable Housing Barry Hall, Maintenance Lead Alfred Galvan, Maintenance Lead Juan Martinez and Maintenance Technician Jesse Villanueva.

2. CERTIFICATION OF QUORUM

3.

CEO/Executive Director Patrick Howard certified the quorum.

4. CITIZEN COMMUNICATION

Anyone desiring to discuss or comment on items directly related to the HATC is always welcome; sign-in must be completed prior to the opening of the meeting. Please limit all presentations to 3 minutes or less. If the item is deemed related to an agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.

There were none at that time.

4. AWARDS AND ACKNOWLEDGEMENTS

4A. Presentation, discussion and possible action of Resolution No. HATC-2017-08: To Approve A Proclamation honoring former Commissioner Richard Moya for his dedication and contributions to the Housing Authority of Travis County, Texas

Vice Chairperson Ann Denton made a **motion** to approve Item 4A. Commissioner Wilmer Roberts seconded the motion, which **passed** unanimously.

Chairman John Hernandez presented the Proclamation.

4B. Presentation, discussion and possible action of Resolution No. HATC-2017-09: To Approve the granting of the Housing Authority of Travis County Service Award, recognizing the efforts of residents who have demonstrated exemplary service

Mr. Roberts made a **motion** to approve Item 4B. Commissioner Robbye Meyer seconded the motion, which **passed** unanimously.

Chairman Hernandez presented Bettye Washington, Clara Shields and Debbie Sims with an appreciation award.

5. CONSENT AGENDA

5A. Approval of the Minutes from April 6, 2017 Regular Meeting

Mr. Roberts made a **motion** to approve Item 5A. Vice Chairperson Denton seconded the motion, which **passed** unanimously.

6. REPORTS

6A. Voucher Programs / Homeless Initiatives {Christina Montes}

- 6A.1 Housing Choice Voucher (HCV)
 - i. Conventional
 - ii. Cambridge Villas Project-Based Vouchers (PBV)
 - iii. Homeownership Program

Voucher Programs and Homeless Initiatives Christina Montes presented Item 6A.1.

- 6A.2 Homeless Initiatives
 - i. Continuum of Care Program
 - ii. Front Steps Partnership
 - iii. ECHO HCV Set-Aside
 - iv. Criminal Justice PBV for Homeless
 - v. HUD-VASH

Ms. Montes presented Item 6A.2.

- 6A.3 Other Special Populations
 - i. (Non-Elderly Disabled (NED))

Ms. Montes presented Item 6A.3.

- 6B. Affordable Housing Programs {Barry Hall}
 - 6B.1 Project Based Rental Assistance (PBRA) Units
 - i. Alexander Oaks Apartments
 - ii. Summit Oaks Apartments
 - iii. Eastern Oaks Apartments

Director of Affordable Housing Barry Hall presented Item 6B.

- 6B.2 Affordable Housing (non-Subsidized) Units
 - i. Carson Creek Homes (Family)
 - ii. Manor Town Apartments (Senior)

Mr. Hall presented Item 6B.2.

- 6C. Finance/Administration {Jenilee Ramirez}
 - 6C.1 Draft 2017-2018 Annual Budget of the Housing Authority of Travis County

Director of Finance and Administration Jenilee Ramirez presented Item 6C.

- 6D. CEO/Executive Director {Patrick Howard}

CEO/Executive Director Patrick Howard presented Item 6D.

6E. Governance, Finance and Administration Committee

Vice Chairperson Denton presented Item 6E.

6F. Real Estate Development Committee

There were none at that time.

EXECUTIVE SESSION

- According to the Texas Government Code Annotated 551.071, Consulting with Attorney
- According to the Texas Government Code Annotated 551.072, Real Property
- According to the Texas Government Code Annotated 551.074, Personnel Matters
- According to the Texas Government Code Annotated 551.076, Security
- According to the Texas Government Code Annotated 551.087, Economic Development Negotiations

The Board of Commissioners may consider any matter posted on the agenda in Executive Session if there are issues that require consideration in Executive Session and the Board of Commissioners announce that the item will be considered during the Executive Session.

Reconvene from Executive Session and take any action deemed necessary as a result of the Executive Session Discussions

7. REGULAR AGENDA

7A. Discussion and consideration regarding Board of Commissioners issues and concerns

There were none at that time.

ADJOURNMENT

Chairman Hernandez made a **motion** to adjourn the Board meeting. Vice Chairperson Denton seconded the motion, which **passed** unanimously.

The Board meeting was adjourned at 10:40 a.m.

Respectfully submitted,


Patrick Howard, CEO/Executive Director

NOTE: The Strategic Housing Finance Corporation Board of Directors Regular Meeting will convene following the adjournment of the Housing Authority of Travis County Board of Commissioners Regular meeting.

MISSION STATEMENT

*Preserving and developing affordable housing and vibrant communities
to enhance the quality of life for all.*

- > A copy of these minutes can be found on the web site (www.hatctx.com)
- > An audio recording is available upon request, 512-854-8245.