

**HOUSING AUTHORITY OF TRAVIS COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING
502 East Highland Mall Blvd., Suite 106-B
Austin, Texas 78752
October 3, 2017
10:00 a.m.**

MINUTES

The Housing Authority of Travis County, Texas, held a Regular meeting at 502 East Highland Mall Blvd., 106-B Austin, Texas 78752 on the above date. A quorum was established, and Chairman John Hernandez called the meeting to order at 10:01 a.m.

1. CALL TO ORDER, ROLL CALL

Roll Call of Commissioners: Chairman John Hernandez, Vice Chairperson Ann Denton, Commissioner Eddie Karam (Arrived at 10:10), Commissioner Robbye Meyer, Commissioner Wilmer Roberts. Staff in Attendance: CEO/Executive Director Patrick Howard, Director of Real Estate Development Robert Onion, Executive Assistant Esther Johnson, Senior Administrative Assistant Debbie Honeycutt, Director of Finance and Administration Jenilee Ramirez, Director of Voucher Programs and Homeless Initiatives Christina Montes, Director of Affordable Housing Barry Hall.

2. CERTIFICATION OF QUORUM

CEO/Executive Director Patrick Howard certified the quorum.

3. CITIZEN COMMUNICATION

Anyone desiring to discuss or comment on items directly related to the HATC is always welcome; sign-in must be completed prior to the opening of the meeting. Please limit all presentations to 3 minutes or less. If the item is deemed related to an agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.

There were none at that time.

4. CONSENT AGENDA

- 4A. Approval of the Minutes from August 3, 2017 Regular Meeting
- 4B. Approval of the Minutes from the August 9, 2017 Special Meeting

Vice Chairperson Ann Denton made a **motion** to approve Items 4A & 4B. Commissioner Robbye Meyer seconded the motion, which **passed** unanimously.

5. REPORTS

- 5A. Voucher Programs / Homeless Initiatives {Christina Montes, Director of Voucher Program}
 - 5A.1 Housing Choice Voucher (HCV)
 - i. Conventional
 - ii. Cambridge Villas Project-Based Vouchers (PBV)
 - iii. Homeownership Program

Director of Voucher Programs and Homeless Initiatives Christina Montes presented item 5A.1

- 5A.2 Homeless Initiatives
 - i. Continuum of Care Program
 - ii. Front Steps Partnership
 - iii. ECHO HCV Set-Aside
 - iv. Criminal Justice PBV for Homeless
 - v. HUD-VASH

Ms. Montes presented item 5A.2

- 5A.3 Other Special Populations
i. (Non-Elderly Disabled (NED))

Ms. Montes presented item 5A.3

5B. Affordable Housing Programs {Barry Hall, Director of Affordable Housing Programs}

- 5B.1 Project Based Rental Assistance (PBRA) Units
i. Alexander Oaks Apartments
ii. Summit Oaks Apartments
iii. Eastern Oaks Apartments

Director of Affordable Housing Barry Hall presented item 5B.1

- 5B.2 Affordable Housing (non-Subsidized) Units
i. Carson Creek Homes (Family)
ii. Manor Town Apartments (Senior)

Mr. Hall presented item 5B.2

- 5B.3 i. Rehabilitation Progress of Alexander Oaks

Mr. Hall presented a Power Point presentation.

5C. Finance/Administration {Jenilee Ramirez, Director of Finance and Administration}

Director of Finance and Administration Jenilee Ramirez presented item 5C.

5D. CEO/Executive Director {Patrick Howard, CEO/Executive Director}

CEO/Executive Director Patrick Howard presented item 5D.

5E. Governance, Finance and Administration Committee

Vice Chairperson Ann Denton presented item 5E.

5F. Real Estate Development Committee

There were none at that time.

Vice Chairperson Denton made a **motion** to adjourn to Executive Session to discuss Item 6A. Commissioner Wilmer Roberts seconded the motion, which **passed** unanimously.

The Board adjourned to Executive Session at 10:34 a.m.

EXECUTIVE SESSION

- According to the Texas Government Code Annotated 551.071, Consulting with Attorney
- According to the Texas Government Code Annotated 551.072, Real Property
- According to the Texas Government Code Annotated 551.074, Personnel Matters
- According to the Texas Government Code Annotated 551.076, Security
- According to the Texas Government Code Annotated 551.087, Economic Development Negotiations

The Board of Commissioners may consider any matter posted on the agenda in Executive Session if there are issues that require consideration in Executive Session and the Board of Commissioners announce that the item will be considered during the Executive Session.

Reconvene from Executive Session and take any action deemed necessary as a result of the Executive Session Discussions

The Board meeting was reconvened at 11:54 a.m.

6. REGULAR AGENDA

6A. Discussion of performance contract and associated compensation issues for Executive Director (HATC)/Executive Vice President (SHFC) and Director of Real Estate Development (SHFC)

No action taken.

6B. Discussion and consideration regarding Board of Commissioners issues and concerns

There were none at that time.

ADJOURNMENT

Chairman John Hernandez made a **motion** to adjourn the Board meeting. Vice Chairperson Denton seconded the motion, which **passed** unanimously.

The Board meeting was adjourned at 11:55 a.m.

Respectfully submitted,



Patrick Howard, CEO/Executive Director

NOTE: The Strategic Housing Finance Corporation Board of Directors Regular Meeting will convene following the adjournment of the Housing Authority of Travis County Board of Commissioner's Regular meeting.

MISSION STATEMENT

*Preserving and developing affordable housing and vibrant communities
to enhance the quality of life for all.*

- A copy of these minutes can be found on the web site (www.hatctx.com)
- An audio recording is available upon request, 512-854-8245.