

**HOUSING AUTHORITY OF TRAVIS COUNTY  
STRATEGIC HOUSING FINANCE CORPORATION  
STRATEGIC PLANNING MEETING  
ANNUAL MEETING  
502 East Highland Mall Blvd., Suite 106-B  
Austin, Texas 78752  
January 4, 2018  
9:00 a.m.**

**MINUTES**

The Housing Authority of Travis County, Texas and Strategic Housing Finance Corporation held a Strategic Planning meeting at 502 East Highland Mall Blvd., 106-B Austin, TX 78752 on the above date. A quorum was established, and Chairperson Ann Denton called the meeting to order at 11:29 a.m.

**1. CALL TO ORDER, ROLL CALL**

Roll Call of Commissioners: Chairperson Ann Denton, Vice Chairman Wilmer Roberts, Commissioner Eddie Karam, Commissioner Robbye Meyer. Absent Commissioner John Hernandez. Guest: Sam Woollard and Lily Wein with Woollard Nichols & Associates, LLC, Christie Moffett with Travis County Health and Human Services and Veterans Services. Staff in Attendance: CEO/Executive Director Patrick Howard, Director of Real Estate Development Robert Onion, Executive Assistant Esther Johnson, Senior Administrative Assistant Debbie Honeycutt, Director of Voucher Programs and Homeless Initiatives Christina Montes, Director of Affordable Housing Barry Hall, Accountant Michael Kagombe.

**2. CERTIFICATION OF QUORUM**

CEO/Executive Director Patrick Howard certified the quorum.

**3. CITIZEN COMMUNICATION**

*Anyone desiring to discuss or comment on items directly related to the HATC is always welcome; sign-in must be completed prior to the opening of the meeting. Please limit all presentations to 3 minutes or less. If the item is deemed related to an agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.*

There were none at that time.

**4. REGULAR AGENDA**

4A. Welcome, introductions, review agenda and purpose of day

CEO/Executive Director Patrick Howard introduced Sam Woollard with Woollard Nichols & Associates, LLC and Christie Moffett with Travis County Health and Human Services and Veterans Services.

4B. Review of current organizational status – Patrick Howard and HATC staff

- i. Review of HATC Board goals and discuss status on 2017 action plan – Sam Woollard and HATC Board

Sam Woollard with Woollard Nichols & Associates, LLC presented Item 4B.

4C. Preferred areas of future development, Travis County- Christie Moffett

Christie Moffett with Travis County Health and Human Services and Veterans Services presented Item 4C.

4D. 2018 Board Plan for Achieving Our Goals – Sam Woollard

- i. Addressing the Affordable Housing Needs of Travis County
- ii. Being a responsive leader at serving vulnerable/special needs populations (seniors, veterans, homeless, and people with disabilities).
- iii. Having a system for successful self-sufficiency and employability of residents.
- iv. Being a model, ethical, and transparent organization that is self-sustaining.
- v. Being an authority in innovative affordable housing solutions through the use of a variety of private

- and public funds
- vi. Providing homeownership opportunities for residents

Ms. Woollard presented Item 4D. There were discussions with the Board members and staff.

4E. Questions to answer:

- i. What actions does the Board need to take in 2018?
- ii. What structure does the Board need to have to be effective?
- iii. How will we measure success?

Ms. Woollard presented Item 4E. There were discussions with the Board members and staff.

4F. Board Commitment and Wrap Up

- i. Personal commitment
- ii. Wrap Up and Next Steps

Ms. Woollard presented Item 4F. There were discussions with the Board members and staff.

## ADJOURNMENT

Commissioner Eddie Karam made a **motion** to adjourn the Strategic Planning meeting. Vice Chairman Wilmer Roberts seconded the motion, which **passed** unanimously.

The Board meeting was adjourned at 1:59 p.m.

Respectfully submitted,



Patrick Howard, CEO/Executive Director

## MISSION STATEMENT

*Preserving and developing affordable housing and vibrant communities  
to enhance the quality of life for all.*

- A copy of these minutes can be found on the web site ([www.hatctx.com](http://www.hatctx.com))
- An audio recording is available upon request, 512-854-8245.