

HATC Action Item 4B
March 6, 2018

Resolution No. HATC-2018-03: To Amend the HATC *Personnel Policy* for changes and updates.

WHEREAS, The current *Personnel Policy* contains redundancies and inconsistencies throughout; and

WHEREAS, Recent Board-Approved Leave Buy-Back and Sick Leave Bank Programs needed to be included in the Policy; and

WHEREAS, As of 1 February 2018, Employee Assistance Program (EAP) will be offered and service/benefit to all HATC staff.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of HATC hereby:

1. Approves Resolution No. HATC-2018-03,
2. Authorizes the CEO/Executive Director to execute all necessary documents and extensions.

Passed and approved the 6th day of March 2018.



Ann Denton, Chair, Board of Commissioners

Attested and approved as to form:



Patrick B. Howard, CEO/Executive Director

HATC Action Item 4B
March 6, 2018

Resolution No. HATC-2018-03: To Amend the HATC *Personal Policy* for changes and updates.

Background Information:

Staff has been reviewing the *Personnel Policy* in an effort to make it more clarify inconsistencies and redundancies throughout the document, in addition to adding new language related to expanded programs and opportunities. Proposed changes, in addition to the correction of minor errors, includes the addition of language pertaining the Leave Buy Back Program, Sick Leave Bank, Employee Assistance Program (EAP), and the like.

Requested Action:

Consideration and appropriate action regarding Resolution No. HATC-2018-03, To Amend the HATC *Personnel Policy* for changes and updates.

Alternate Option:

The Board of Commissioners could elect to Not Amend the proposed HATC *Personnel Policy* changes.

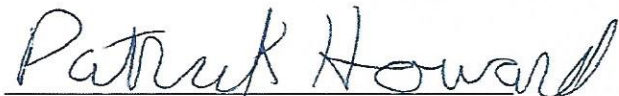
Fiscal Impact:

TBD

Attachment:

- A. Summary of HATC *Personnel Policy* changes

Prepared and Approved by:



Patrick B. Howard, CEO/Executive Director