

**HOUSING AUTHORITY OF TRAVIS COUNTY  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
502 East Highland Mall Blvd., Suite 106-B  
Austin, Texas 78752  
June 21, 2018  
10:00 a.m.**

**MINUTES**

The Housing Authority of Travis County, Texas, held a Regular Board of Commissioners meeting at 502 East Highland Mall Blvd., 106-B Austin, TX 78752 on the above date. A quorum was established, and Chairperson Ann Denton called the meeting to order at 10:00 a.m.

**1. CALL TO ORDER, ROLL CALL**

Roll Call of Commissioners: Chairperson Ann Denton, Commissioner John Hernandez (arrived at 10:05), Commissioner Eddie Karam, Commissioner Robbye Meyer. Absent: Vice Chairman Wilmer Roberts. Guests: Cliff Blount with Naman, Howell, Smith & Lee, and Kristina Fox with Texas County & District Retirement System (TCDRS). Staff in Attendance: CEO/Executive Director Patrick Howard, Director of Real Estate Development Robert Onion, Executive Assistant Esther Johnson, Senior Administrative Assistant Debbie Honeycutt, Director of Voucher Programs and Homeless Initiatives Christina Montes, Director of Affordable Housing Barry Hall, Director of Finance and Administration Jenilee Ramirez.

**2. CERTIFICATION OF QUORUM**

CEO/Executive Director Patrick Howard certified the quorum.

**3. CITIZEN COMMUNICATION**

*Anyone desiring to discuss or comment on items directly related to the HATC is always welcome; sign-in must be completed prior to the opening of the meeting. Please limit all presentations to 3 minutes or less. If the item is deemed related to an agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.*

There were none at that time.

**4. CONSENT AGENDA**

4A. Approval of the Minutes from the May 3, 2018 Regular Meeting

Commissioner Eddie Karam made a **motion** to approve Item 4A. Commissioner Robbye Meyer seconded the motion, which **passed** unanimously.

**5. REPORTS**

5A. Voucher Programs / Homeless Initiatives {Christina Montes, Director of Voucher Programs}

- 5A.1 Housing Choice Voucher (HCV)
  - i. Conventional
  - ii. Cambridge Villas Project-Based Vouchers (PBV)
  - iii. Homeownership Program

Voucher Programs and Homeless Initiatives Christina Montes presented Item 5A.1.

- 5A.2 Homeless Initiatives
  - i. Continuum of Care Program
  - ii. Front Steps Partnership
  - iii. ECHO HCV Set-Aside
  - iv. Criminal Justice PBV for Homeless
  - v. HUD-VASH

Ms. Montes presented Item 5A.2.

- 5A.3 Other Special Populations
  - i. (Non-Elderly Disabled (NED))

Ms. Montes presented Item 5A.3.

5B. Affordable Housing Programs {Barry Hall, Director of Affordable Housing Programs}

- 5B.1 Project Based Rental Assistance (PBRA) Units
  - i. SEA RAD Oaks (Alexander Oaks & Summit Oaks Apartments)
  - ii. SEA RAD (Eastern Oaks Apartments)

Director of Affordable Housing Barry Hall presented Item 5B.1.

- 5B.2 Affordable Housing (non-Subsidized) Units (Manor Town Apartments & Carson Creek Homes)
  - i. Property Data
  - ii. Statistics
  - iii. Income Limits and Rent Schedules

Mr. Hall presented Item 5B.2.

5C. CEO/Executive Director {Patrick Howard, CEO/Executive Director}

Mr. Howard presented Item 5C.

5D. Governance, Finance and Administration Committee

Chairperson Ann Denton said the committee did not meet; therefore, there was not a report.

5E. Real Estate Development Committee

Ms. Meyer said the committee did not meet; therefore, there was not a report.

**6. REGULAR AGENDA**

6A. Presentation, discussion and possible action to Resolution No. HATC -2018-04\*: To Approve the 2018 - 2019 Annual Budget of the Housing Authority of Travis County {Jenilee Ramirez, Director of Finance & Administration}

Commissioner John Hernandez made a **motion** to approve **Resolution No HATC-2018-04\* that was changed to Resolution No. HATC-2018-06**. Commissioner Eddie Karam seconded the motion, which **passed** unanimously.

6B. Presentation, discussion and possible action to Resolution No. HATC -2018-05\*: To Amend a Housing Authority of Travis County Fiscal Policy Framework Document {Jenilee Ramirez, Director of Finance & Administration}

Mr. Karam made a **motion** to approve **Resolution No. HATC-2018-05\*: that was changed to Resolution No. HATC-2018-07**. Mr. Hernandez seconded the motion, which **passed** unanimously.

6C. Presentation, discussion and possible action to Resolution No. HATC-2018-06\*: To Approve the provision of Texas County and District Retirement System (TCDRS) as the retirement benefits provider for HATC staff. {Patrick Howard, CEO/Executive Director}

Mr. Karam made a **motion** to approve **Resolution No. HATC-2018-06\*: that was changed to Resolution No. HATC-2018-08**. Ms. Meyer seconded the motion, which **passed** unanimously

6D. Discussion and consideration regarding Board of Commissioners issues and concerns

There were none at that time.

- \*6A. Resolution No. HATC -2018-04 has been changed to Resolution No. HATC -2018-06
- \*6B. Resolution No. HATC -2018-05 has been changed to Resolution No. HATC -2018-07
- \*6C. Resolution No. HATC -2018-06 has been changed to Resolution No. HATC -2018-08

#### EXECUTIVE SESSION

- According to the Texas Government Code Annotated 551.071, Consulting with Attorney
- According to the Texas Government Code Annotated 551.072, Real Property
- According to the Texas Government Code Annotated 551.074, Personnel Matters
- According to the Texas Government Code Annotated 551.076, Security
- According to the Texas Government Code Annotated 551.087, Economic Development Negotiations

The Board of Commissioners may consider any matter posted on the agenda in Executive Session if there are issues that require consideration in Executive Session and the Board of Commissioners announce that the item will be considered during the Executive Session.

There were none at that time.

#### Reconvene from Executive Session and take any action deemed necessary as a result of the Executive Session Discussions

N/A

#### **ADJOURNMENT**

Mr. Karam made a **motion** to adjourn the Board meeting. Ms. Meyer seconded the motion, which **passed** unanimously.

The Board meeting adjourned at 10:51 a.m.

Respectfully submitted,

  
Patrick Howard, CEO/Executive Director

#### **MISSION STATEMENT**

*Preserving and developing affordable housing and vibrant communities  
to enhance the quality of life for all.*

- A copy of these minutes can be found on the web site ([www.hatctx.com](http://www.hatctx.com))
- An audio recording is available upon request, 512-854-8245.